

## City of Milpitas, California

## BUDGET CHANGE FORM

10

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:			100-1684221	\$1,434.53
<input type="checkbox"/> Budget Appropriation	100-3750	\$23,689.81	100-1694221	\$3,355.23
<input checked="" type="checkbox"/> Budget Transfer	100-3586	\$1,338.50	100-1664221	\$2,455.32
			100-1674221	\$11,900.00
			100-1614221	\$1,338.50
			100-2940	\$4,544.73

**Explain the reason for the budget change:**

Over the past several years Recreation Services has been accumulating donations and sponsorship funds in Holding Accounts 1376 and 1377. Recreation Services is requesting approval to transfer funds from these Holding Accounts into specific program accounts to purchase needed supplies that have not been budgeted in Recreation Services' operating budget.

Recreation Services also received a grant from the United States Tennis Association for \$1,338.50 to implement "Get Out and Play Days". Grant funds would be used to purchase 75 youth rackets, 25 adult rackets, seven dozen tennis balls, five portable tennis nets and four ball baskets, to implement free tennis instruction for youth and adults in Milpitas. Staff is requesting a budget appropriation for the total grant amount of \$1,338.50 to purchase the aforementioned items.

Approve the following appropriations of accumulated donations and grant funds from the Holding Accounts into Recreation Services program accounts to purchase supplies for various Recreation activities:

- \$1,434.53 to the Cultural Arts Supplies Account;
- \$3,355.23 to the Rainbow Theatre Supplies Account;
- \$2,455.32 to the Teen Center Supplies Account;
- \$11,900.00 to the Special Events Supplies Account;
- \$1,338.50 to the Recreation Services Supplies Account; and
- \$4,544.73 to the General Fund Balance.

☒ Check if City Council Approval required.

Meeting Date: April 19, 2005

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	
Reviewed by:	Finance Director:	Date:	4/13/05
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:			Confirmed by: